

CAPABILITY STATEMENT

Micro-Purchase & Government P-Card Supplier

aDigital Solutions
Government Services

INTRODUCTION

A Digital Solutions is a Washington, DC-based small business specializing in printing, document scanning, event support, signage, and promotional products for federal and local government agencies. With 22 years of experience supporting mission-critical requirements, we deliver high-quality print and digital solutions with rapid turnaround, local delivery, and full Government Purchase Card (GPC) acceptance.

CAPABILITIES

Printing

- Flyers, Postcards & Rack Cards
- Booklets, Manuals & Annual Reports
- Architectural Drawings, Wall Art & Window Clings
- Posters, Foam Boards & Retractable Banners
- Aluminum Sign & Banners

Document Scanning & Digitization

- High-Speed Scanning
- OCR, Indexing, PDF Conversion
- Document-level 508 remediation for PDFs and digital records
- Secure Handling and Chain-of Custody

Event & Outreach Support

- Tablecloths, Name Badges, Signage
- Step & Repeat Backdrops, SEG Displays
- On-Site Delivery & Setup for Federal Events

Promotional Products

- Tote Bags, Pens, Drinkware, Apparel, Lanyards
- Promo Kits for Trainings & Outreach
- Event Giveaway

Trusted local provider supporting federal and DC agencies since 2003.

COMPANY SNAPSHOT

A Digital Solutions, Inc.
336 Randolph Place NE
Washington DC 20002

www.aDigitalSolutions.com

Director of Government Sales & Contracting
Darrell D Edwards
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CERTIFICATIONS

- UEI No: MPNEBZRCV8B7
- Cage Code: 478N1
- Duns No: 102835779
- Small Business
- DC Gov (CBE #LSDZ92597082028)
- Purchase Card (GPC/P-Card) Accepted
- Established 2003

CONTRACT VEHICLES

- GPO – SPA Program
- DC Supply Schedules:
- CW98382 - Printing & Document Mgmt.
- CW102745 - Advertising & Novelties
- CW104190 - Marketing & Media
- CW104187 - Moving & Logistics

NAICS CODES

- 323111 – Commercial Printing
- 323113 – Digital Printing
- 339950 – Sign Manufacturing
- 541430 – Graphic Design Services
- 561499 - All Other Business Support Services

PSC CODES

- T001 – Graphic Design
- T099 – Printing
- 9905 – Signs, Advertising Displays
- R608 – Administrative Support Services
- R699 - Other Professional Services

a Digital Solutions

FEDERAL MICRO-PURCHASE SUPPORT

Reliable, Fast Turnaround · Signage · Promo · Scanning · Event Materials

DIFFERENTIATORS

Digital & Offset Printing
High-Quality short-run and mid-volume print production including business cards, brochures, flyers, manuals, and reports with same-day or next-day capability.

Large-Format Signage & Displays
Production of posters, foam boards, retractable banners, event signage, step-and-repeats, and compliance/wayfinding graphics.

Promotional Products (Federal-Approved Items)
Rapid sourcing, customization, and imprinting of federal approved promotional items including apparel, pens, totes, note books, and outreach kits.

Document Scanning & Digitization (OCR)
Secure scanning, indexing, and conversion of paper records into searchable digital formats with controlled handling protocols.

Event & Training Material Production
Design and production of badges, tablecloths, folders, certificates exhibits, and complete event print kits for workforce development and outreach initiatives.

Graphic Design & Prepress Services
Branding, layout, file correction, and design support for federal programs, marketing materials, and technical documents.

Micro-Purchase & P-Card Ordering Support
Simplified quote process, next-day estimates, and fast invoice turnaround with full Government Purchase Card acceptance.

One Integrated Print, Scanning & Promotional Solutions Provider for Federal Programs
Bundled, agency-specific solutions supporting events, training, public engagement, emergency preparedness, and administra tive operations.

PAST PERFORMANCE

- U.S. Army National Guard – Nationwide Scanning & Records Digitization
- Provided secure, high-volume scanning, indexing, and digital conversion of personnel and medical records for Army National Guard units across all 50 states and U.S. territories.
- 6.2M+ pages processed with strict accuracy, confidentiality, and quality control. Delivered on time with zero data integrity issues.
- DC Government – Multi-Agency Printing, Signage & Event Support
- Delivered print materials, signage, brochures, credentials, event kits, outreach materials, and promotional products for 25+ DC Government agencies over 14 years. Supported conferences, workforce development events, public engagement initiatives, and last-minute operational needs.
- DC Office of Planning – Historic Records Digitization Project

HOW TO ORDER
(Federal Micro-Purchase Process)

- Submit a quote request (website, email, or phone).
- Receive next-day quote.
- Approve your digital proof.
- Pay with Government P-Card (GPC).
- Receive local delivery or nationwide shipment.